

Kankakee Community College

# Continuing Education

[www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)



*Winter/Spring 2025*



*Come  
join us!*

## Inside

Computer Skills

Professional Development

Lifelong Learning Institute

Personal Enrichment

Adult Education &  
GED Preparation

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**Questions? 815-802-8206.**

Email [continuinged@kcc.edu](mailto:continuinged@kcc.edu)

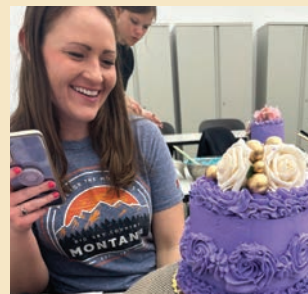
TTY users in Illinois: Phone Illinois Relay at 711.  
Outside Illinois, the toll-free number is 800-526-0844.

Unlock your full potential with KCC's Continuing Education programs! Expand your horizons and take yourself to the next level. No grades, just growth.

From Microsoft Office to guitar lessons, our programs are designed for busy schedules and personal and professional development. With courses for every interest, you can become a lifelong learner and achieve success in both your personal and professional life.

**Why wait?  
Sign up now!**

**Check out our course offerings and enroll today!**



## WAYS TO REGISTER...

### Online

**Visit [kcc.edu/comejoinus](http://kcc.edu/comejoinus)**

• Sign up or login • Select a course • Click on the date you want • Add it to your cart • Within the cart, checkout

### In-Person

Complete the registration form and bring it to the Welcome Center at KCC. Payment may be made at that time.

**In-person registration is open 8 a.m. - 5 p.m. Monday through Friday.**

### Phone

**Call 815-802-8206.** Have your credit card number (Visa®, MasterCard® and Discover® accepted) or a purchase order ready. The TTY number within Illinois is 711. Phone registration hours are 8 a.m. - 5 p.m. Monday through Friday.

### Mail

Complete the attached registration form on page 28 and return it along with full payment to Continuing Education & Business Partnerships, **Kankakee Community College, 100 College Drive, Kankakee, IL 60901**. Do not mail cash.

## Ed2Go Online Classes

*New course sessions begin monthly.*

**To register: [www.ed2go.com/kankakeecc](http://www.ed2go.com/kankakeecc)**

- Find the course
- In the Enrollment Options area, click "Add to Cart" for the enrollment option you want
- To register, go to your shopping cart and click to Begin Checkout
- Log in or create an account
- Complete enrollment in the "confirm/submit" pages
- Make payment to KCC

**On the front cover:** Community members who participate in Lifelong Learning Institute classes at KCC gathered at the college on Oct. 17.





# Computer Skills

Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus) **\$** = Save with code Spring25

## Beginning Microsoft Word **\$**

Learn how to efficiently use the Word window; edit documents; move and copy text; distinguish between character and paragraph formatting; create and manage tables; control page layout features--including headers and footers, margins, and page breaks; and proof and print documents. Microsoft Office Specialist examination objectives will be covered. **Instructor: Christina Smith.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Prerequisite is Introduction to Personal Computers or equivalent experience.

**Friday, March 14**  
**1-4 p.m. • KCC Room D122**  
**\$89**

## Getting Started as a YouTube Content Creator

Do you love YouTube and think about starting a channel which could earn passive income? If so, this class is for you. The class includes the basics of YouTube content creation including how to record a videos, how to identify and reach your audience, and much more. **Instructor: Joy DeShazar.**

**Monday, March 24**  
**6-9 p.m. • KCC Room D122**  
**\$40**

## Intermediate Microsoft Word **\$**

Learn how to work with styles, sections and columns; format tables; print labels and envelopes; create templates and use building blocks; work with graphics and objects; and manage document revisions. Microsoft Office Specialist examination objectives will be covered. **Instructor: Christina Smith.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Prerequisite is Introduction to Microsoft Word or equivalent experience.

**Friday, March 28**  
**1-4 p.m. • KCC Room D122**  
**\$89**



## Beginning Microsoft Excel **\$**

Excel has become the backbone that powers many organizations. Build your Excel skills in a half-day workshop for beginners. Gain hands-on experience and end your Excel frustrations by learning how to work with formulas and functions, enter and edit data, create charts, format worksheets and much more. Practice while you learn the best features of this popular software package. **Instructor: Christina Smith.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Prerequisite is Introduction to Personal Computers or equivalent experience.

**Friday, April 11**  
**9 a.m. – noon • KCC Room D122**  
**\$89**

## Intermediate Microsoft Excel **\$**

Learn how to manipulate large worksheets; use multiple worksheets and workbooks; customize Excel; apply advanced formatting; use Excel as a list manager; perform advanced charting options; use auditing and comments features; and create and manage templates. Microsoft Office Specialist examination objectives will be covered. **Instructor: Christina Smith.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Prerequisite is Introduction to Personal Computers or equivalent experience.

**Friday, April 25**  
**1-4 p.m. • KCC Room D122**  
**\$89**

## Advanced Microsoft Excel **\$**

Topics include working with charts, intermediate conditional formatting, multiple worksheets and workbooks; comments and notes, sharing and protecting workbooks, data validation and using VLOOKUP and HLOOKUP functions. **Instructor: Christina Smith.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Prerequisite is Introduction to Personal Computers or equivalent experience.

**Friday, May 9**  
**1-4 p.m. • KCC Room D122**  
**\$89**



## Ed2Go – Computers

### Introduction to QuickBooks Online - Online Course

You can manage the financial aspects of your small business quickly and efficiently using QuickBooks Online. This course will give you hands-on experience recording income and expenses; entering checks and credit card payments; tracking your payables, inventory, and receivables; and much more.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$139**

### Computer Skills for the Workplace - Online Course

Confidently apply for jobs knowing that you possess the computer skills needed to perform on the job. This course includes a great introduction to Windows 10 and Office 365 to provide the fundamental computer competencies you need to prosper in a modern workplace.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$129**

## CompTIA<sup>®</sup> Authorized Partner

Credit and non-credit options available. Prices here are for the non-credit option.

### Tech+ online

From networking and cybersecurity essentials to hardware and software basics, Tech+ demonstrates your readiness for the digital workplace. The CompTIA Tech+ exam is designed to help you learn more about the world of information technology. This course is ideal if you're considering a career in IT or if you work in an allied field that requires a broad understanding of IT. CompTIA Tech+ can also be a stepping stone to more advanced certifications such as CompTIA A+, and—with specialized experience—CompTIA Network+ and CompTIA Security+.

**\$300, includes CertMaster Learn & Labs, CertMaster Practice, and exam voucher**

### CompTIA A+

CompTIA A+ certification is vendor-neutral and internationally recognized, giving you a competitive edge no matter where you're working and what hardware you use.

### Core 1 - online

Learn about mobile devices, networking technology, hardware, virtualization and cloud computing, and network troubleshooting. This course will prepare you to take the Core 1 certification exam.

**\$706, includes CertMaster Learn & Labs, CertMaster Practice, and exam voucher.**

### Core 2 - online

Learn about installing and configuring operating systems, expanded security, software troubleshooting and operational procedures. This course will prepare you to take the Core 2 certification exam.

**\$706, includes CertMaster Learn & Labs, CertMaster Practice, and exam voucher.**



### SCHOLARSHIPS AVAILABLE!

Contact us for more information,  
and a complete listing of CompTIA  
training & products.

**Phone 815-802-8206 or  
visit [itcert.kcc.edu](http://itcert.kcc.edu)**



# Professional Development

Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)

💰 = Save with code Spring25

## CPR Healthcare Provider

The American Heart Association's Basic Life Support course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations, and provide early use of an AED (automated external defibrillator). This course is for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and prehospital settings. **Instructor: Sheree Wertz.**

Class note: After successful completion, participants will receive an AHA BLS Healthcare Provider Course Completion Card. Cards are valid for two years. Class book can be picked up prior to class in KCC's Welcome Center. Books also will be available at class. No refunds are given after the registration deadline.

**Monday, Jan. 6**  
**5-9 p.m. • KCC Room D151**  
**\$105**

**Wednesday, Feb. 5**  
**9 a.m. – 1 p.m. • KCC Room D151**  
**\$105**

**Monday, March 3**  
**5-9 p.m. • KCC Room D151**  
**\$105**

**Monday, April 7**  
**8 a.m. – noon • KCC Room D151**  
**\$105**

**Wednesday, May 7**  
**5-9 p.m. • KCC Room D151**  
**\$105**

**Wednesday, March 26**  
**9 a.m. – 1 p.m. • KCC South Extension Center in Watseka, Room SE02**  
**\$105**

## Food Safety Manager Certification: ServSafe Course & Exam

Illinois regulations require food establishments to have at least one certified food protection manager (CFPM) on staff. This course uses the ServSafe examination, which is approved by the National Restaurant Association and accredited by the American National Standards Institute. You will learn about basic food safety, personal hygiene, receiving and storage, food safety management systems, training hourly employees, cross-contamination and allergens, time and temperature, and cleaning and sanitation. Certification is required every five years. **Instructor: Katy McInerney.**

Class note: A handout will be provided. Exam retakes are an additional fee. Payment is required prior to retake. Contact our office at 815-802-8206 if you need to schedule a retake exam.

**Wednesday, Jan. 15**  
**8 a.m. – 5 p.m. • KCC Room D124**  
**\$154**

**Tuesday, Feb. 11**  
**8 a.m. – 5 p.m. • KCC Room D124**  
**\$154**

**Saturday, March 8**  
**8 a.m. – 5 p.m. • KCC Room D124**  
**\$154**

**Monday, April 14**  
**8 a.m. – 5 p.m. • KCC Room D124**  
**\$154**

**Wednesday, May 7**  
**8 a.m. – 5 p.m. • KCC Room D124**  
**\$154**

## En español: Certificación de Directores de Alimentos Curso & Examen ServSafe

Las regulaciones de Illinois requieren que los establecimientos de alimentos tengan al menos un gerente de protección de alimentos certificado (CFPM) en su personal. Este curso, impartido en español, utiliza el examen ServSafe, que está aprobado por la Asociación Nacional de Restaurantes y acreditado por el Instituto Nacional Estadounidense de Estándares. Aprenderá sobre seguridad alimentaria básica, higiene personal, recepción y almacenamiento, sistemas de gestión de seguridad alimentaria, capacitación de empleados por horas, contaminación cruzada y alérgenos, tiempo y temperatura, y limpieza y saneamiento. La certificación se requiere cada cinco años. **Instructor: Mark Halverson.**

Apuntes de clase: Se proporcionará un folleto. Las repeticiones de exámenes tienen un costo adicional. Se requiere el pago antes de volver a tomarlo. Comuníquese con nuestra oficina al 815-802-8206 si necesita programar un examen de recuperación.

**Lunes 17 de febrero**  
**8 a.m. – 5 p.m. • Sala D123 del KCC**  
**\$154**

**Lunes 21 de abril**  
**8 a.m. – 5 p.m. • Sala D151 del KCC**  
**\$154**

**Lunes 24 de marzo**  
**8 a.m. – 5 p.m. • Sala D123 del KCC**  
**\$154**

**Lunes 19 de mayo**  
**8 a.m. – 5 p.m. • Sala D123 del KCC**  
**\$154**

## MEET YOUR INSTRUCTOR

### Katy McInerney

has been a registered instructor & certified proctor with ServSafe since 2011. In 2012, she completed requirements with the state of Illinois to become a certified Illinois food service sanitation manager instructor. McInerney brings 35 years of experience in the food and beverage industry into her training classes. She enjoys making learning fun, so her classes are full of passion and energy.





### Mentorship - Understanding the Dynamics 💰

This workshop dives into the dynamic relationship between mentor and mentee, exploring the powerful journey of growth and collaboration. You'll gain a deeper understanding of how effective mentorship can help individuals unlock their true potential, both personally and professionally. Whether you're looking to mentor others or seeking guidance in your own career, this workshop will equip you with the tools and insights needed to thrive with confidence and support in any field. **Instructor: Jermaine Hunt Sr.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

**Tuesday, Feb. 25**  
**9 a.m. – noon • KCC Room D124**  
**\$99**

### Priority Management 💰

If you struggle to manage your time effectively, you're not alone! It may be a matter of priority management. Join us for an interactive session where we'll learn to prioritize tasks, develop a positive time-management mindset, and set clear goals. This course also covers strategies for planning and running efficient meetings, enabling participants to make the most of their time and achieve desired outcomes. You'll leave with practical strategies to take control of your schedule and be more productive. **Instructor: Rick Lochner.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

**Wednesday, March 12**  
**9 a.m. – noon • KCC Room D124**  
**\$149**

### Boosting Team Dynamics: Mastering Retention, Satisfaction & Motivation 💰

This engaging program empowers employers and employees to enhance team cohesion, boost job satisfaction, and foster a motivated workforce. Discuss strategies to reduce turnover, increase employee happiness, and create a positive, productive environment where everyone is satisfied at work.

**Instructor: Alicia Settles.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

**Wednesday, March 26**  
**9 a.m. – noon • KCC Room D124**  
**\$49**

### Multigenerational Workforce 💰

For the first time in history, five generations are active in the business workforce. Each generation was influenced by a unique set of circumstances creating a wide array of attitudes and behaviors. While each generation is unique, they each bring something valuable to the workplace. In this interactive workshop, participants will understand the unique influences on each generation and its impact on the way each generation communicates. Most importantly, participants will take away constructive ideas on how to align the multigenerational workforce with the organization's vision and strategy. **Instructor: Rick Lochner.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

**Wednesday, April 9**  
**9 a.m. – noon • KCC Room D124**  
**\$149**

### Triangulation Tactics: Enhancing Team Dynamics & Organizational Success 💰

Unlock the power of triangulation to enhance team dynamics and drive organizational success. This course delves into the principles of triangulation, providing organizations and team leaders with strategies to navigate complex interpersonal relationships, improve communication, and foster a collaborative work environment. Learn how to identify and resolve conflicts, align team goals, and create a culture of trust and efficiency. You'll gain practical skills to optimize team performance and elevate your organization's overall effectiveness. **Instructor: Alicia Settles.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

**Thursday, April 17**  
**9 a.m. – noon • KCC Room D124**  
**\$49**

### Leading People & Teams 💰

Get ready to take your leadership skills to the next level! This workshop will equip you with the tools to thrive in the 21st century business environment. Gain insight into what effective leadership truly means, and learn how attitude and trust play crucial roles in leading teams. Discover the power of promoting diversity and equity in creating an inclusive work environment. You'll also gain an understanding of the difference between a group and a team, and how effective leadership can mitigate common team challenges. **Instructor: Rick Lochner.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

**Wednesday, May 14**  
**9 a.m. – noon • KCC Room D123**  
**\$149**

💰 = Save with code Spring25

These courses count toward the **Effective Leader Certificate** offered through KCC's Office of Continuing Education and Business Partnerships. Complete any six Leadership Management Institute classes to earn the Effective Leader Certificate.

## MEET YOUR INSTRUCTOR

### Rick Lochner

is an accomplished coach, facilitator, college professor, keynote and workshop speaker, author and—foremost—a leader. His vision is to help business owners, corporate and non-profit teams and individual professionals make leadership a way of life. Lochner grew up in a military family. During the 20 years his father was in the Army, the family moved 26 times. Lochner learned to adapt quickly to changing environments, and from an early age became a very goal-driven individual. Lochner has over 30 years of leadership experience in the military, fortune 100 companies, and through his own entrepreneurial and non-profit ventures. Lochner is the author of "The Missing Piece - Achieving Sustainable Success through Business Alignment."



## MEET YOUR INSTRUCTOR

### Alicia Settles

is the corporate trainer for KCC who brings enthusiasm and excitement to teams and the classroom. She is formally trained in guiding teams, and has graduate degrees in industrial-organizational psychology and human factors engineering. Alicia also has further training and education in neuroscience, motivation, recruitment, and retention. She also has work experience in healthcare, research, data and manufacturing.



# License Renewal Time?



These webinars are live events. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera, and microphone.

## Alzheimer's Disease: An Inside Look

This live webinar provides a foundational understanding of Alzheimer's disease causes, symptoms and stages. Students will learn practical communication techniques and caregiving strategies to support individuals with Alzheimer's and enhance their quality of life. This workshop meets Illinois licensure requirement for one-hour training on the diagnosis, treatment, and care of individuals with Alzheimer's disease and other dementias. **Instructor: Jonna Phelps.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Upon successful completion, one (1) contact hour will be awarded to nurses, nursing home administrators, social workers, counselors, respiratory technicians, occupational therapists, and physical therapists.

**Wednesday, Feb. 12 • Noon - 1 p.m. • \$20**

## Sexual Harassment Prevention

This training meets the standards and guidelines for sexual harassment training required for all employers in the state of Illinois. Learn what sexual harassment is and what behaviors constitute sexual harassment. Topics include sexual harassment laws, responsibilities of employers and protections for employees regarding sexual harassment in the workplace. Become equipped with information regarding employee rights in the workplace regarding sexual assault and the information needed to file a report. Sponsored by: Clove Alliance and KCC. **Instructor: Bridget Bertrand-Essington.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Upon successful completion, one (1) contact hour will be awarded to nurses, nursing home administrators, social workers, counselors, respiratory technicians, occupational therapists, physical therapists and dietitians.

**Tuesday, March 4 • 10-11 a.m. • \$20**

## Implicit Bias Awareness

Effective Jan. 28, 2022, all licensed mental health and healthcare professionals, (including social workers, counselors, nurses, nursing home administrators, physical therapists, occupational therapists, dietitians, and respiratory therapists) must attend a one-hour training on Implicit Bias Awareness. Implicit Bias is an unconscious belief system based on stereotypes (e.g. racial, gender) that inadvertently influences one's attitudes and behaviors towards members of certain groups in ways in which one may not be aware. After this training, participants will be able to define implicit bias and explain the difference between explicit and implicit bias, discuss the ways that implicit biases are formed, and explain the negative impact of implicit bias.

**Instructor: Shira Greenfield.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Upon successful completion, one (1) contact hour will be awarded to nurses, nursing home administrators, social workers, counselors, respiratory technicians, occupational therapists, and physical therapists.

**Wednesday, March 12 • Noon - 1 p.m. • \$20**



*Use KCC's Facilities for your next monthly meeting or regional training event*

- Classroom & conference facilities (Rooms accommodate 10-250 people)
- Presentation systems
- In-house food service for catering.

Please contact us with your facility needs. Email [ebillington@kcc.edu](mailto:ebillington@kcc.edu)  
Rental form: [kcc.edu/continuinged/facilities](http://kcc.edu/continuinged/facilities)



"The Kankakee County Community Crisis Response Team (KCCCRT) utilized a classroom for training. The use of the room was perfect for the group and all of the IT worked great. We are very thankful for KCC and partnering with organizations so we can be a better community as a whole."

**- Kankakee County Community Crisis Response Team**

"Thank you so much for allowing us to use the Iroquois Room for the past 2 days. The space works great for us when doing all-day CE Classes. The AV equipment always works and is easy to use. I also like to get our members on Campus so they can see how nice it is and be able to tell their clients about KCC. It really is a huge asset to our community."

**- Kankakee Iroquois Ford Association of Realtors**

"The whole experience from booking the room to hosting the class exceeded our expectations. Thank you for helping to guide our attendees by putting signs up by the doors. We appreciate your attention to detail. We look forward to hosting events at KCC in the future."

**- Fisher Auto Parts**



## EARN THESE CERTIFICATIONS

Share that you have achieved specialized knowledge.

### Computer Basics Certificate 4 classes

**Take these 3 classes:**

- Beginning Microsoft Word
- Beginning Microsoft Excel
- Introduction to PowerPoint

**Choose 1 of these classes:**

- Intermediate Microsoft Excel
- Intermediate Microsoft Word
- Microsoft Excel PivotTables & PivotCharts

### Effective Leader Certificate

**Take any 6 of these classes through the Leadership Management Institute:**

- Multi generational Workforce
- Leadership Management Institute: Conflict Resolution
- Leadership Management Institute: Goal Planning
- Continuous Improvement
- Coaching for Peak Performance
- Project Management Fundamentals
- Effective Communication for Leadership
- Change Management
- Leading People and Departments
- Priority Management
- Effective Communication
- Triangulation Tactics
- Unmasking Implicit Bias
- Boosting Team Dynamics
- Neurodivergence in the Workplace
- Decision-Making & Problem Solving
- Developing a Trusting Culture
- Leading People & Teams

Learn more about **Leadership Management Institute** on Page 6-7.

### Learn more and register by phone: 815-802-8206

To find classes and register online, go to [kcc.edu/comejoinus](http://kcc.edu/comejoinus) > Sign up or login > Find the course and select it > Click on the session you want under "Available Sessions" > Add it to your cart > Within the cart, checkout

**To receive your certificate or to evaluate the classes you need, phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu).**



## How to Start a New Business

Don't let the question "Where do I begin?" stop your dream of becoming a business owner. This workshop will help entrepreneurs reaching their goals by helping you navigate the processes of registering your business with the Secretary of State, the Illinois Revenue Service, and the IRS. You will learn how to obtain business licenses, state registration, and an Employee Identification Number. Different types of business classifications will also be discussed.

**Instructor: Jermaine Hunt Sr.**

Class note: A significant portion of the class cost is being covered by a grant from the Illinois Community College Board, reducing the price from \$175 to just \$20.

**Tuesday, Feb. 18**

**9 a.m. – 3:30 p.m. • KCC Iroquois Room  
\$20, includes breakfast & lunch.**

### MEET YOUR INSTRUCTOR

#### J. Hunt Sr.

is the founder, owner and chief executive of Hunt Services and Consulting Inc. He attended Southern Arkansas University and majored in economics and marketing. He is a member of Phi Beta Sigma Fraternity and Prince Hall Affiliated Free Mason. He enjoys music and plays trumpet, trombone, baritone, tuba, piano and drums. Hunt is bilingual, with as English is his primary language and Spanish as his secondary language. Helping people is a passion of his, so Hunt works closely with nonprofit organizations. He supports mental health awareness, Alzheimers awareness and the fight against cancer. He is a cancer survivor as well as an author, motivational speaker, consultant and entrepreneur.



## Adult Mental Health First Aid

You are more likely to encounter someone in a mental crisis than someone having a heart attack. Mental Health First Aid teaches you how to identify, understand and respond to signs of mental health and substance use challenges among adults. The course covers: common signs and symptoms of mental health challenges; common signs and symptoms of substance use challenges; how to interact with a person in crisis; how to connect a person with help and expanded content on trauma; substance use; and self-care. This is a great course for employers and their staff, police officers, hospital staff, first responders and caring individuals. **Instructor: Anne King.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: In addition to the in-person session March 7, participants will complete a 2-hour, self-paced online course. Upon successful completion, seven (7) contact hours will be awarded to nurses, counselors, social workers, nursing home administrators, physical therapists, occupational therapists, respiratory therapists, athletic trainers, dietitians and teachers.

**Friday, March 7**

**9 a.m. – 2:30 p.m. • KCC Room D123  
\$30**

 = Save with code Spring25

## KCC Spring Job Fair

**Thursday, April 17**

**10 a.m. – 2 p.m.**

**KCC College Center,  
Riverfront Campus**

#### Employers:

- Participation is FREE
- Space for 60+ businesses
- Employer registration: [kcc.edu/jobfair](http://kcc.edu/jobfair)

#### Job Seekers:

- FREE and open to the public
- Bring multiple copies of resume
- Dress for success: on-site meet & greet with potential employers

**Please dress  
professionally**

**See current list of participating employers at [www.kcc.edu/jobfair](http://www.kcc.edu/jobfair)**

For more information, phone 815-802-8222 or email [cavalos@kcc.edu](mailto:cavalos@kcc.edu).  
Sponsored by KCC's Charlton Career Center – Where connections are made



# Get your CEUs here

## Continuing Education renewals offered here

**KCC's Continuing Education Office has many years of experience as a continuing education provider for these professions:**

### **Nursing Home Administrators**

CE Required: 36 hours every 2 years  
License Renewal: 11/30, odd years –  
Nov 30, 2025

### **Athletic Trainers**

CE Required: 40 hours every 2 years  
License Renewal: 5/31, even years –  
May 31, 2026

### **Occupational Therapists**

CE Required: 24 hours every 2 years  
License Renewal: 12/31, odd years –  
Dec. 31, 2025

### **Counselors – Professional/Clinical**

CE Required: 30 hours every 2 years  
License Renewal: 3/31, odd years –  
March 31, 2025

### **Physical Therapists**

CE Required: 40 hours every 2 years  
License Renewal: 9/30, even years –  
Sept. 30, 2026

### **Dietitians/Nutritionists**

CE Required: 30 hours every 2 years  
License Renewal: 10/31, odd years –  
Oct. 31, 2025

### **Respiratory Therapists**

CE Required: 24 hours every 2 years  
License Renewal: 10/31, odd years –  
Oct. 31, 2025

### **Licensed Practical Nurses**

CE Required: 20 hours every 2 years  
License Renewal: 1/31, odd years –  
Jan. 31, 2026

### **Registered Nurses**

CE Required: 20 hours every 2 years  
License Renewal – 5/31, even years –  
May 31, 2026

### **Social Workers**

CE Required: 30 hours every 2 years  
License Renewal: 11/30, odd years –  
Nov. 30, 2025

**Affordable CE options available in-person,  
live webinars, and online courses.**

Email your workshop topic and presenter suggestions to  
**[continuinged@kcc.edu](mailto:continuinged@kcc.edu)**



## Customized Training

### Discounts Available!

#### **Discover your options:**

- Discounted rates for on-site training at your business
- Vouchers for non-credit professional development classes at KCC
- Businesses of all sizes can qualify

Choose Computer Skills, Safety & OSHA, Leadership & Management or other continuing education topics.

Get started at: **[kcc.edu/continuinged](http://kcc.edu/continuinged)**



Funding to offset the costs for non-credit workforce training for area businesses is through from a grant from the Illinois Community College Board.

## Addressing Mental Illness, Substance Use Disorders & Process Addictions

Many clients are vulnerable to slipping through the cracks because of challenges addressing their mental illness, substance use and process addictions such as problem gambling or sexual addiction. This can be frustrating for clients and clinicians. This presentation will include the intricacies of diagnosing the trifecta; making accurate diagnoses; integrated treatment of mental illness, substance use disorders, and process addictions; and relapse prevention for clients with triple diagnosis.

**Instructor: Mark Sanders.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Upon successful completion, three (3) contact hours will be awarded to nurses, counselors, and social workers. IAODAPCA hours have been applied for and are pending.

**Friday, March 28**

**9 a.m. – noon • KCC Iroquois Room**

**\$49**

## Youth Mental Health First Aid

This course teaches how to identify, understand and respond to signs of mental health and substance use challenges among children and adolescents ages 12-18. It covers: common signs and symptoms of mental health challenges in this age group, including anxiety, depression, eating disorders and attention deficit hyperactive disorder (ADHD); common signs and symptoms of substance use challenges; how to interact with a child or adolescent in crisis; how to connect the youth with help and expanded content on trauma; substance use; self-care; and the impact of social media and bullying. This is a great course for parents, family members, caregivers, teachers, school staff, camp counselors, coaches, youth group leaders and health and human services workers.

**Instructor: Anne King.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: In addition to the in-person session April 4, participants will complete a 2-hour, self-paced online course. Upon successful completion, seven (7) contact hours will be awarded to nurses, counselors, social workers, nursing home administrators, physical therapists, occupational therapists, respiratory therapists, athletic trainers, dieticians and teachers.

**Friday, April 4**

**9 a.m. – 2:30 p.m. • KCC Room D123**

**\$30**

## Person Centered Care: Identifying Emotional Needs

This workshop provides an in-depth understanding of Alzheimer's disease, focusing on managing anxiety, depression and behavioral changes. Explore effective behavior management strategies and techniques to support individuals in activities of daily living such as dressing and eating. This workshop will equip learners with tools to improve the quality of life and care for those affected by Alzheimer's. **Instructor: Jonna Phelps.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Upon successful completion, three (3) contact hours will be awarded to nurses, nursing home administrators, counselors, social workers, respiratory technicians, occupational therapists, and physical therapists.

**Thursday, April 17**

**1-4 p.m. • KCC Iroquois Room**

**\$49**

## Helping Clients With Mental Illness & Substance Use Disorders Cope With Loss

This workshop helps build skills for understanding grief. It covers the stages of grief, including the sixth stage of finding meaning as well as the types of losses that clients may experience. Participants will learn effective ways to support clients with mental illness and addiction as they deal with complicated grief. The workshop also provides practical strategies for handling grief during the end of counseling. Additionally, participants will learn the 10 essential practices of effective grief counselors to help them offer compassionate and meaningful support to those who are grieving. **Instructor: Mark Sanders.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Upon successful completion, three (3) contact hours will be awarded to nurses, counselors, nursing home administrators, and social workers. IAODAPCA hours have been applied for and are pending.

**Friday, April 25**

**9 a.m. – noon • KCC Iroquois Room**

**\$49**

## Mindfulness: Benefits for Substance Use Disorder Recovery - Live Webinar

Alcohol and drug counselors, therapists, and registered nurses are invited to this three-hour session on key concepts of addiction science and the science of mindfulness. We'll highlight how mindfulness can be a powerful tool in treating substance use disorders. **Instructor: Peggi White.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant

Class notes: Upon successful completion, three (3) contact hours will be awarded to nurses, counselors and social workers. IAODAPCA hours have been applied for and are pending.

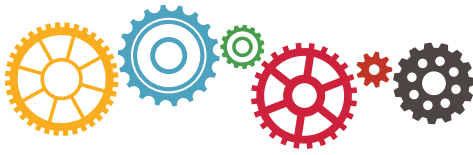
**Wednesday, May 7**

**1-4 p.m.**

**\$49**

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from online.  
[www.ed2go.com/  
kankakeecc](http://www.ed2go.com/kankakeecc)**





## Check it out! Teacher PD Hours Online!

Earn professional development (PD) hours that are convenient, affordable, and effective. You can take an online course when it is most convenient for you! New classes begin monthly.

**Duration:** 6 weeks • **PD contact hours:** 24  
**Courses starting at \$125**

### TOOLS FOR TEACHERS

- Solving Classroom Discipline Problems
- Differentiated Instruction in the Classroom
- Teaching Students with Autism: Strategies for Success
- Working Successfully with Learning Disabled Students
- Creating Classroom Centers
- Survival Kit for New Teachers

### CLASSROOM COMPUTING

- Integrating Technology in the Classroom
- Teaching Smarter with SMART Boards
- Using the Internet in the Classroom

### READING STRATEGIES

- Ready, Set, Read!
- Guided Reading & Writing: Strategies for Maximum Student Achievement
- Guided Reading: Strategies for the Differentiated Classroom

### LANGUAGES

- Spanish in the Classroom
- Enhancing Language Development in Childhood

### SCIENCE & MATH

- Teaching Science: Grades 4-6
- Introduction to Algebra
- Teaching Math Grade 4-6

For info & to register, visit  
**[ed2go.com/kankakeecc](http://ed2go.com/kankakeecc)**  
New sessions begin monthly.



## Train Online for Industry-recognized Certification

Many business sectors have industry-recognized certifications to recognize people with adequate skills and specialized knowledge. Certifications are a benchmark for entry into and advancement in specific industries.

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### Business

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Certified Quality Auditor  
Certified Quality Engineer  
Certified Indoor Air Quality Manager  
Certified Six Sigma Green Belt  
Lean Six Sigma Black Belt  
Lean Six Sigma Black Belt with 1-on-1 Project Coaching  
Lean Six Sigma Green Belt  
Lean Six Sigma Yellow Belt  
Learn Six Sigma Champion  
Certified Supply Chain Professional  
Freight Broker

### Accounting

Accounts Payable Specialist Certification  
Accounts Payable Manager Certification  
Certified Bookkeeper

### Medical

Pharmacy Tech  
Medical Office Manager (CPPM)  
Mental Health Technician

### Technology

Certified Ethical Hacker

### GRAPHIC ARTS

Adobe Certified Professional

**For info & registration, visit:**  
**[onlinetraining.kcc.edu](http://onlinetraining.kcc.edu)**  
**New sessions begin monthly**

\*For Professional in Human Resources (PHR) only, visit: [kankakeecc.theknowledgebase.org/](http://kankakeecc.theknowledgebase.org/)



## Early Childhood

### Early Childhood Classroom Calming Toolkit for Teachers & Children 💰

This training will equip educators with effective strategies and resources to create a soothing environment that supports emotional regulation for teachers and children. Participants will explore a variety of calming techniques, including mindfulness exercises, sensory tools, and structured routines designed to help manage stress and promote tranquility in the classroom. Through interactive activities and practical demonstrations, you'll learn how to implement these calming strategies to foster a more positive learning atmosphere. Gain the skills to enhance children's self-regulation, reduce anxiety, and improve overall classroom dynamics. Leave with a comprehensive toolkit you can immediately apply in your classroom to support the well-being of both you and your students!

**Instructor: Christina Nojd.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: PDs for Illinois school teachers are available upon request.

**Thursday, Feb. 20  
7-8:30 p.m. • KCC North Extension  
Center in Bradley, Room N101  
\$30**

💰 = Save with code Spring25

### Classroom Harmony: Key Strategies for Effective Classroom Management 💰

This is an engaging training session focused on the essential role of routines and visual supports in early childhood education. Discover how well-structured routines can create a sense of security and predictability and cognitive development. Learn practical strategies for incorporating visual aids-like schedules, charts, and illustrations-to support diverse learning styles and promote independence in children. Through interactive activities and real-life examples, you'll gain valuable insights into creating an inclusive classroom environment that fosters engagement and growth.

**Instructor: Christina Nojd.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: PDs for Illinois school teachers are available upon request.

**Thursday, March 20  
7-8:30 p.m. • KCC North Extension  
Center in Bradley, Room N101  
\$30**

### Active Supervision in Early Childhood Education 💰

Elevate your classroom safety and engagement! This hands-on session will equip educators with essential strategies for maintaining a safe and nurturing environment while promoting children's independence and exploration. Learn the principles of active supervision, including effective observation techniques, strategic positioning, and proactive communication. Through interactive discussions and practical scenarios, you'll develop the skills to anticipate children's needs and behaviors, fostering a more responsive and supportive classroom atmosphere. **Instructor: Christina Nojd.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: PDs for Illinois school teachers are available upon request.

**Thursday, April 24  
7-8:30 p.m. • KCC North Extension  
Center in Bradley, Room N101  
\$30**

## MEET YOUR INSTRUCTOR

### Christina Nojd

has 24 years of dedicated service in a variety of early childhood education roles. She has a master's degree in early childhood studies, specializing in public policy and advocacy, and has frequently worked to advocate for the needs of young children and their families. Christina's commitment to understanding infant and early childhood mental health motivated her to earn a certificate from the Erikson Institute in 2022. "For me, early childhood is more than just a profession; it's a passion that inspires me to support the development of young minds while empowering families and fellow educators," Christina said.



## Ed2Go – Professional Development

### A to Z Grant Writing - Online Course

This course provides you with the hands-on experience and knowledge you need to successfully begin the planning process for projects in need of grant funding. An approach to grant seeking begins with thinking about why the funding is needed and involving the grant applicant's stakeholders in the planning process.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$125**

### Spanish for Medical Professionals - Online Course

Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$135**

### Spanish for Law Enforcement - Online Course

Communicate more effectively with the Spanish-speakers around you, and add a valuable skill to your resume. This course will help you master basic Spanish and gain more power handling situations that involve Spanish-speaking victims, witnesses, or criminals.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$129**

Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)



= Online course

### Certificate in Medical Cannabis - Online Course

There has been a surge in cannabis legislation that has outpaced the research available on the use of cannabis and how it impacts the body. Social perspectives on the recreational and medicinal use of cannabis has evolved as well. Obtaining your Certificate in Medical Cannabis can help you explore employment opportunities in the evolving cannabis industry.

Class note: 8 CEUs available.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$140**

### Certificate in Gerontology - Online Course

Learn to develop the skills to meet the health care needs of an aging population. This course delivers the information you need to work with people over age 65, including assessing and managing pain, understanding common issues in aging, dealing with elder abuse, exploring mental health issues in aging, and understanding the process of dying and death.

Class note: 25 CEUs available.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$210**

### Certificate in Meditation - Online Course

Meditation, practiced for thousands of years across diverse cultures and great religious traditions, intentionally trains attention and concentration. Documented health benefits include symptom improvement for various conditions and a deeper spiritual connection. Learn about the transformative power of meditation for healing and well-being.

Class note: 8 CEUs available.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$130**



## Unleash your inner teacher & share your talents!

We're looking for skilled individuals who are passionate about teaching to join our community of lifelong learners and offer classes. Whether it's teaching a new language, crafting, or cooking, there's always someone out there who would love to learn from you!

On [continuinged.kcc.edu](http://continuinged.kcc.edu) scroll to "Become an Instructor" and complete the Inquiry Form.

### Certificate in Food, Nutrition and Health – Online Course

Gain insight into how food interacts with your body and how to make healthy changes for better nutrition. This course provides a holistic overview of current food and nutrition issues and their impact on physical, social, emotional and spiritual health.

Class note: 16 CEUs available. New course sessions begin monthly. Self-paced online course. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$160**



# Ed2Go – Career Training

## Medical Billing & Coding - Online Course

There has never been a better time to enter a career in medical billing and coding. More than a million practicing physicians in the U.S. rely on medical billers and coders to receive payment for their services. Medical billing and coding positions are in-demand within medical facilities, health insurance companies, specialty pharmacies, medical suppliers, consulting firms and national medical coding and billing companies.

You can save up to 50% through an Illinois Community College Board grant. Phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) for details.

Self-paced online course that you may start anytime. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$2,995**

## Pharmacy Technician - Online Course

This course will prepare aspiring pharmacy technicians in how to assist the pharmacist in the packing and distribution of medication. Students will receive didactic and hands-on training. This immersive course will train you to work as a pharmacy technician and prepare you for the Pharmacy Technician Certification Exam (PTCE®) to obtain the Certified Pharmacy Technician (CPhT) credential from the Pharmacy Technician Certification Board (PTCB®).

You can save up to 50% through an Illinois Community College Board grant. Phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) for details.

Self-paced online course that you may start anytime. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$2,995**

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**[www.ed2go.com/kankakeec](http://www.ed2go.com/kankakeec)**



= Online course



= Save with code Spring25

## Professional Bookkeeping with Quickbooks - Online Course

This course covers the essential areas of overseeing a company's finances, focusing on how to balance books, track finances and administer pay. Acquire the skills you need to make the most of QuickBooks Online and payroll basics. This course also serves as preparation for the QuickBooks Certified User exam and the Fundamental Payroll Certification exam offered by PayrollOrg.

You can save up to 50% through an Illinois Community College Board grant. Phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) for details.

Self-paced online course that you may start anytime. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$3,845**

## Certified Paralegal – Online Course

This course equips you with essential skills for entering the paralegal workforce, including legal research, interviews, and analyses, along with soft skills training. The course culminates in a capstone project where you'll create a complete litigation file showcasing your skills. Upon completion, you'll be eligible for the National Association of Legal Assistants (NALA) Certified Paralegal exam. Please review the exam requirements before enrolling.

You can save up to 50% through an Illinois Community College Board grant. Phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) for details.

Self-paced online course that you may start anytime. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$2,750**

## Certified Residential Interior Designer – Online Class

This interior design course covers essential design principles, history, materials, and client interaction skills. You'll complete a final project designing a family room, which serves as a portfolio piece and qualifies you for the Residential Interior Design Qualifying Certification (RIDQC) exam.

You can save up to 50% through an Illinois Community College Board grant. Phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) for details.

Self-paced online course that you may start anytime. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$2,495**

## Clinical Dental Assistant – Online Course

The online clinical dental assistant program equips you for a successful career with no prior experience needed. You'll learn essential skills in dental assisting, including anatomy, preventive care, radiology, and patient communication, along with using Dentrix software for records. After the training, you can gain hands-on experience and prepare for certification exams, including the National Entry Level Dental Assistant (NELDA) or Certified Dental Assistant (CDA). With the required clinical hours, you'll be ready for the general assisting exam and achieve your dental assistant certification.

You can save up to 50% through an Illinois Community College Board grant. Phone 815-802-8206 or email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) for details. Self-paced online course that you may start anytime. Enroll at [onlinetraining.kcc.edu](http://onlinetraining.kcc.edu).

**\$2,995**

# CRAFT

# *your Adventure*

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Private classes are a surefire way to strengthen your work squad, church buddies, community pals, club members, or just plan a girls' night to remember!

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## Hobbies & Home

### Basic Spanish Conversation

Join us in a fun and engaging Basic Spanish Conversation class, where you'll acquire useful Spanish phrases for various aspects of life. Our focus will be on real-life situations such as shopping, dining out, literature and movies, traveling, workplace interactions, and even beach life. Every week, you'll get a vocabulary list and put your newly acquired skills to the test with lively conversations. Each lesson will have a unique theme, and you'll be encouraged to dress accordingly. Whether it's vacation, travel, work, or dining out, we'll have a blast while learning! Bring a friend and make it even more enjoyable! **Instructor: Shelli Trevino.**

Class Notes: 16 Illinois State Board of Education professional development hours available to Illinois teachers. 16 contact hours available to nurses, nursing home administrators, social workers, professional/clinical counselors, respiratory care technicians, occupational therapists and physical therapists. Participants must attend all sessions to receive full contact hours.

**Wednesdays, Feb. 5 to April 2**  
**No Class on March 12**  
**6-8 p.m. • KCC North Extension Center in Bradley, Room N101**  
**\$89**

*Visit KCC's*  
**Welcome**  
**Center**  
*to register for Continuing Education classes.*

**MEET YOUR INSTRUCTOR**

### Shelli Trevino

learned Spanish as an exchange student in San Luis Potosi, Mexico. Now with 28 years as a local Spanish and English teacher, she has taught at almost every school in the county at levels from junior high to college. Currently, Trevino is the EL Interventionist at Peotone High School. She also has taken multiple groups to both Europe and Mexico. Trevino has a bachelor's degree in English and Spanish education and a master's degree in curriculum and instruction, both from Olivet Nazarene University.

# Personal Enrichment

Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)  = Live Webinar

### Intermediate Spanish Conversation

In this course, we will dedicate a week to preparing for a "trip abroad" that will take us through five major cities in Spain and two in Mexico. You will learn about various places to visit, local foods to try, items to purchase, and much more! We will start with a review of basic Spanish vocabulary, then progress to more complex grammar structures and cultural topics. **Instructor: Shelli Trevino.**

Class Notes: 16 Illinois State Board of Education professional development hours available to Illinois teachers. 16 contact hours available to nurses, nursing home administrators, social workers, professional/clinical counselors, respiratory care technicians, occupational therapists and physical therapists. Participants must attend all sessions to receive full contact hours.

**Wednesdays, April 9 to May 28**  
**6-8 p.m. • KCC North Extension Center in Bradley, Room N101**  
**\$89**

### Sweetheart Cake Platter Class

In this class, you'll decorate a charming 4-inch heart cake and learn to dip and decorate six strawberries to complete your sweetheart platter. Master techniques to stack, crumb coat, and pipe buttercream on your cake, then add flowers, sprinkle, and more, for a beautiful, personalized finish. Perfect for solo participants or couples seeking a fun, creative experience! **Instructor: Angelicia Mackey.**

Class note: When two people sign up at the same time, save \$5 each when you use code HEART. Registration deadline is Feb. 3. No refunds after this date however, you may send a substitute in your place.

**Saturday, Feb. 8**  
**1-4 p.m. • KCC Room D151**  
**\$85**

### Instant Piano for Hopelessly Busy People - Live Webinar

Learn to play piano the way professionals do: using chords. Since this class is held online with ZOOM, you will sit at your piano or keyboard with no pressure at all. Through lecture/demonstration you will learn: How chords work in a song, how to get more out of sheet music, how to handle different keys and time signatures, and how to avoid "counting." The course includes an online book, the class recording link, and online follow-up video lessons. **Instructor: Craig Coffman.**

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require internet access and an email address.

**Monday, Feb. 10**  
**6:30-9:30 p.m.**  
**\$64**  
**Saturday, April 26**  
**9 a.m. - noon**  
**\$64**





## AVSDA Service Dog Awareness and Training - Live Webinar

This series of courses is offered in collaboration with the American Veterans Service Dog Academy. They provide valuable knowledge for those partnered with or seeking a service dog, as well as interested community members, business owners, and professionals, covering essential topics on public access rights, Americans with Disabilities Act compliance, and best practices for interacting with service dog teams. Join us to gain practical skills and insights that enhance inclusivity and understanding. **Instructor: Peggy Moran.**

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Mondays, Feb. 10 & 17;  
Wednesday, Feb. 26  
7-8:30 p.m.  
FREE**

**Monday, March 10; Tuesday, March 18 & Wednesday, March 26  
7-8:30 p.m.  
FREE**

**Monday, April 7; Tuesday, April 15 & Wednesday, April 23  
7-8:30 p.m.  
FREE**

**Monday, May 5; Tuesday, May 13 & Wednesday, May 21  
7-8:30 p.m.  
FREE**

Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)

 = Live Webinar

## Service Dog Awareness and Training Workshop

This workshop is offered in collaboration with the American Veterans Service Dog Academy. It provides valuable knowledge for those partnered with or seeking a service dog, and interested community members, business owners, and professionals, covering essential topics on public access rights, Americans with Disability Act compliance, and best practices for interacting with service dog teams. Join us to gain practical skills and insights that enhance inclusivity and understanding. Class note: Do not bring your dogs to this workshop. **Instructor: Peggy Moran.**

**Saturday, March 8  
1-3 p.m. • KCC Room D151  
FREE**

**Saturday, April 12  
1-3 p.m. • KCC Room D124  
FREE**

**Saturday, May 10  
1-3 p.m. • KCC Room D151  
FREE**

## Introduction to Bees & Beekeeping - Live Webinar

Considering beekeeping, but you want to learn more before you invest? Did you just buy your bees and equipment? Do you have experience in beekeeping, but you are not confident in what you need to do? If you answer "yes" to any of these questions, then this class is for you! This class will focus on the principles of beekeeping. Learn the history of beekeeping, honeybee biology, plant and pollinator relationships, and essential equipment and requirements. By the end of this class, you will be ready to work your own colony the first year and be able to help experienced beekeepers with their hives. \*This class is sponsored by the Midwest Master Beekeeper Program and KCC. **Instructor: Midwest Master Beekeeper Program**

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, Feb. 22  
8 a.m. – noon  
\$65**

**Saturday, March 22  
8 a.m. – noon  
\$65**

## Apprentice Beekeeper - Live Webinar

This is a continuation of the Introduction to Bees and Beekeeping class. Participants will dive into more details on honeybee biology, pests, diseases, economics and management. **Instructor: Midwest Master Beekeeper Program.**

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, April 26  
8 a.m.-noon  
\$65**

## We have classes in Watseka!

**CPR Healthcare Provider**  
March 26 – Page 5

**Cupcake Creations**  
Feb. 26 – Page 19

**Creating Spring Flowers:  
Cake Decorating**  
April 30 – Page 20

**GED Preparation**  
Info on Page 30

**Want to lead a class in Watseka?**

**Let us know:**

**[continuinged@kcc.edu](mailto:continuinged@kcc.edu)  
or 815-802-8202**

## Cupcake Creations

Join us for a fun and creative cupcake decorating class for all ages and abilities. By the end of the hands-on session, you'll take home 12 beautifully decorated cupcakes and the confidence to recreate them for any occasion! No prior experience is necessary, so bring your creativity and love for sweets!

**Instructor: Angelicia Mackey.**

Class notes: Each paying adult can add one child for free. Use coupon code cupcake25 for the child. Children cannot attend on their own. To register more children, contact our office. Registration deadline is six days before the class. No refunds after this date, but you may send a substitute in your place.

**Saturday, Feb. 22**

**1-4 p.m. • KCC Room D151**

**\$40, includes a dozen cupcakes per pair to decorate and take home.**

**Wednesday, Feb. 26**

**5-8 p.m. • KCC South Extension Center in Watseka, Room SE05**

**\$40, includes a dozen cupcakes per pair to decorate and take home.**



## Cake Decorating: St. Patrick's Day Theme

Celebrate St. Patrick's Day with a whimsical cake creation! Learn how to decorate your very own leprechaun hat using fondant and modeling chocolate. Angelicia Mackey will teach you all of the magical details needed to create this fun cake. **Instructor:**

**Angelicia Mackey.**

Class note: Registration deadline is February 27. No refunds after this date, however, a substitute may be sent in your place.

**Thursday, March 6  
5-8 p.m. • KCC Room D151  
\$80**



### Angelicia Mackey

After discovering her love for baking and decorating cakes a few years ago, Angelicia Mackey now owns Cake Me Happy LLC, where she is also the cake designer. Mackey spent about a year and half designing cakes for family before opening Cake Me Happy in July 2022. She has been teaching, baking and decorating ever since. Mackey loves to be doing something that gets her more involved in the community. "I've always loved learning and then sharing with others," Mackey said. "Learning together is growing together, and we all have something we can learn." Mackey grew up in Kankakee and attended KCC and Olivet Nazarene University. She also works in Oak Lawn as a pediatric sonographer.



## Paint Your Pet in Acrylics



Join Esther Lundmark for a fun acrylic painting class where you'll create a beautiful masterpiece of your beloved pet! This class is perfect for everyone, whether you're just starting out or have been painting for years. You'll have plenty of time to learn and practice techniques that will help you craft a lasting tribute to your friend. Bring your creativity and a photo of your pet, and get ready to have some fun while you paint! **Instructor: Esther Lundmark.**

Class note: A supply list will be provided after registering.

**Thursdays, March 6 to March 27  
9-10 a.m. • KCC Room D151  
\$60**

## MEET YOUR INSTRUCTOR

### Esther Lundmark

has been passionate about art since she was young. After college, she also had a shop in Kankakee to display her work. Lundmark continues to take commissions and teach art. She also enjoys freezing beautiful moments in time through photography.

**\$ = Save with code Spring25**

## Spanish Interpretation: Community Interpreting



You can help individuals who are not proficient in English to gain access to services they need. Interpreters are needed in public service areas. If you love helping people, have a good ear for language, and can speak Spanish, you should consider becoming a Spanish interpreter. This course teaches the skills necessary to become an effective interpreter. It includes skits and plenty of practice. **Instructor: Guadalupe Sorich.**

Use code spring25 to save up to 50% through an Illinois Community College Board grant.

Class note: Participants must be fluent in both English and Spanish before enrollment.

**Mondays, March 17 to April 21  
6-9 p.m. • KCC Room D123**

**\$99, includes cost of textbook rental. You may purchase the textbook for an additional \$120.**

## Group Guitar

Calling all music lovers! Have you always wanted to learn how to play guitar but didn't know where to start? In his introductory group guitar course you'll learn everything from music notation and basic chord symbols to strumming techniques and playing simple song melodies. This class is perfect for beginners who have never picked up a guitar before. Get ready to unleash your inner musician and join us for an unforgettable learning experience.

**Instructor: Nathan Mata.**

Class note: Bring an acoustic guitar, tuner and picks to class.

**Tuesdays, March 18 to May 6  
6-7 p.m. • KCC Room D123  
\$150**





## Playing the Ukulele

Get started with the ukulele by learning basic chords and strum patterns at a pace designed for first-time players. This class is for those who have never played an instrument before. You'll learn the basics of chords, strum patterns, finger picking, music notation and songs. Even if you've tried guitar and thought it was too hard, you'll be surprised by how soon you're playing songs on the ukulele. **Instructor: Ryan Leggott.**

Class note: Bring your ukulele, tuner and picks.

**Wednesdays, March 19 to May 7**  
**6-7 p.m. • KCC Room D124**  
**\$150**

## Vintage Cake Decorating

Step back in time and learn the art of vintage cake decorating! This hands-on class will teach you classic techniques including how to create sharp edges, piping techniques and more. This class is perfect for beginners and intermediate bakers. Whether you're preparing for a special event or just want to learn a new skill, join us for a sweet journey back in time! **Instructor: Angelicia Mackey.**

Class note: Registration deadline is March 27. No refunds after this date, however, a substitute may be sent in your place.

**Saturday, March 29**  
**1-4 p.m. • KCC Room D151**  
**\$70**

Visit KCC's  
**Welcome  
 Center**

*to register for Continuing  
 Education classes.*

Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)

 = Live Webinar

## Master Gardener & Master Naturalist Info. Session

Join us to learn about the University of Illinois Extension Master Gardener and Master Naturalist programs. These programs explore the foundational principles of horticulture and natural resource conservation, and also cover plant care, organic gardening and environmental conservation strategies. The program allows you to volunteer where you'd play a vital role in providing unbiased, research-based information while promoting community well-being. This course sets the stage for your journey in becoming an impactful volunteer, making a difference in both gardening and natural resource education. **Instructor: Holly Froning.**

**Wednesday, April 2**  
**10-11 a.m. • KCC North Extension  
 Center in Bradley, Room N101**  
**FREE**

## Mystery Shopping - Get Paid to Shop - Live Webinar

You can get paid to shop at almost every local store. Plus, earn with online shopping assignment. Let Gina Henry show you how to avoid scams, find the top 100 mystery shopping companies, and earn income, free hotel stays, free gas, free groceries, and more. You'll also learn what to do on shopping assignments and how to complete the paperwork after you've shopped.

**Instructor: Gina Henry.**

Class note: Your digital book link will be emailed to you a few days before the class. This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, April 5**  
**11 a.m. – 2 p.m.**  
**\$49**

## Creating Spring Flowers - Cake Decorating

Transforming wafer paper, fondant, and gum paste into delicate spring flowers is a delightful and imaginative way to embellish your cakes. Join us for a fun-filled workshop that celebrates the beauty of spring.

**Instructor: Angelicia Mackey.**

Class note: Registration deadline is six days before the class. No refunds after this date, however, a substitute may be sent in your place.

**Saturday, April 12**  
**1-4 p.m. • KCC Room D151**  
**\$80**

**Wednesday, April 30**  
**5-8 p.m. • KCC South Extension Center  
 in Watseka, Room SE05**  
**\$80**

## Running a Reseller Business

Want to make some money in your free time? This introductory course includes setting up an account on reselling platforms like eBay, Mercari and Poshmark; understanding buying and selling; navigating the websites; listing products for sale; the importance of good photos, and how to achieve them; how to get free shipping supplies; and much more. This course will show you how to run a successful reselling business. Whether it is a small, medium or big business, the choice is yours.

**Instructor: Tammy Cantrell.**

**Saturdays, April 19 & April 26**  
**9 a.m. – noon • KCC Room D122**  
**\$150**

**Saturdays, May 3 & May 10**  
**9 a.m. – noon • KCC Room D122**  
**\$150**

*Hundreds of  
 courses to choose  
 from online.*  
[www.ed2go.com/  
 kankakeecc](http://www.ed2go.com/kankakeecc)



## Spring Planter Workshop



Join us for a fun-filled workshop that celebrates the beauty of spring and the inspiration and tools to unleash your creativity in the garden! In this hands-on workshop, have fun gardening as you discover how to plant and take care of your planter. Learn about the five annuals that you will use to create a beautiful spring planter. You'll receive: 17-inch rectangle resin planter, five spring assorted annuals, and Miracle Gro soil. Tools provided during the workshop: apron, gloves, hand shovel, and workspace station. Seats are limited.  
**Instructor: Gina Cordes.**

Registration deadline is April 14. No refunds after April 14, however, a substitute may be sent in your place.

**Thursday, April 24**  
**6-7 p.m. • KCC North Extension Center in Bradley, Room N105**  
**\$52**

## DIY: Patriotic Wood Barn Star Sign



Join us for a creative DIY class where you'll craft a beautiful 18-inch round wood sign. It features a charming red, white and blue barn star pattern and the words "Let Freedom Ring." You'll learn techniques for painting and distressing this layered wood piece to create a rustic look perfect for displaying year-round or during special holidays. No experience needed - just bring your creativity and a love for crafting!  
**Instructor: Cheri Thomas.**

Class note: Registration deadline is April 21. No refunds after this date, however a substitute may be sent in your place.

**Wednesday, April 30**  
**6-8 p.m. • KCC Room D151**  
**\$55, includes all materials (pre-cut wood pieces, paint, and wire hanger.)**

**Lifelong Learning**  
– Open to all ages



## Lectures

### The World of Investments: Building Wealth



In this course, discover the vast world of investing and learn about its inner workings in an engaging and interactive session. Explore common types of investments and accounts to find your best investment options. You will gain an understanding of tax complications and get your specific investment questions answered during the session. **Instructor: Mark Hunt.**

**Thursday, Feb. 25**  
**6-8 p.m. • KCC Room D124**  
**\$19**

**Saturday, April 19**  
**10 a.m. – noon • KCC Room D124**  
**\$19**

### The Donner Party



On April 16, 1846, nine covered wagons left Springfield, Illinois, for a 2,500-mile journey to California. The journey of this caravan became one of the greatest tragedies in the history of westward migration. Facing starvation, harsh weather conditions, and conflicting personalities, the Donner Party became delayed in their course and lost some 40 members. This class discusses how the Donner Party story has been told differently over time, throughout history and in literature. **Instructor: Christina Smith.**

**Friday, March 7**  
**9 a.m. – noon • KCC Room D124**  
**\$25**

### Illinois During the Civil War



Although Illinois was in the Union during the Civil War, the state experienced political turmoil during the 1864 presidential election and violence during the Charleston Riots of 1864. This class will look at how the Confederacy impacted Illinois, the role of the Illinois Home Guards, and how Illinois soldiers returned home. Finally, we discuss John Crenshaw and slavery in southern Illinois and the abolitionist movement. **Instructor: Christina Smith.**

**Friday, March 14**  
**9 a.m. – noon • KCC Room D123**  
**\$25**

## Understanding the Basics of Life Insurance



This session covers topics such your employer's group life insurance capacity to secure your family's future, paying a fair price for your life insurance, and options available outside of your workplace. It provides a guide to the world of life insurance and helps you plan for your retirement. You will learn how to identify reliable insurance companies. We also will discuss different types of life insurance and which one is best suited for your specific needs. By the end of this session, you will be equipped with the knowledge to become a confident and informed consumer.

**Instructor: Mark Hunt.**

**Saturday, March 22**  
**10 a.m. – noon • KCC Room D124**  
**\$19**

**Tuesday, April 29**  
**6-8 p.m. • KCC Room D124**  
**\$19**

## CSI: Crime Scene Investigation - Live Webinar



At this session, you'll learn "behind the scene" facts of several crimes such as homicides, robberies and stage crime scenes. The focus of the discussion will be on latent fingerprints, but we'll also touch on other forensic disciplines. The presenter, Lynne Dean, is a retired latent fingerprint examiner with over 35 years of experience. You will look at actual photographs from homicides to determine what the evidence revealed. Dean will go over how they analyzed the evidence and relate the facts of the crime scene to tie in the homicide evidence photos. You will be able to participate in three exercises. This class also offers the unique opportunity to ask a forensic scientist questions. **Instructor: Lynne Dean.**

Class notes: This presentation will contain some photos and information that might be considered graphic/offensive. Participants must be 18 years and older for this class. To participate in the exercises, bring a roll of clear gift-wrap tape; and one of these - clear sheet protector, soda can, glass bottle, or ceramic drinking cup/ mug. This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, March 22**  
**9 a.m. – noon**  
**\$35**

## Retirement 101



Learn the fundamentals of starting and planning for your retirement. We will look at when you should start putting money away for retirement, how to look at your plan at work, the stock market and other topics. Learn the tax implications of Roth and pre-tax investments, and how to minimize your tax bite. Money is only one aspect of retirement planning. This course blends financial education with life planning to help build your wealth, align your money with your values, and achieve your retirement lifestyle goals. **Instructor: Mark Hunt.**

**Thursday, March 27 • 6-8 p.m.**  
**KCC Room D124 • \$19**

**Saturday, April 26 • 10 a.m. – noon**  
**KCC Room D124 • \$19**

## Lee's Surrender at Appomattox



On April 9, 1865 after four long years of war, Confederate General Robert E. Lee surrendered to U.S. General Ulysses S. Grant at Appomattox, Virginia. The American Civil War was officially over. This class examines the events that led to Lee's retreat out of the trenches of Petersburg, the surrender, the terms of the agreement, the impacts on the armies, and the reaction from the nation.

**Instructor: Christina Smith.**

**Friday, March 28 • 9 a.m. – noon**  
**KCC Room D123 • \$25**

## Understanding Your Auto and Home Insurance



This session covers topics such as evaluating the value of your insurance company, your confidence in whether the company will honor your claim, how to obtain a reasonable price, whether coverage is excessive or inadequate, and the role of credit score in your insurance plan. It is essential to shop for insurance annually so you can guarantee adequate coverage from a reputable company at a reasonable price. The insurance industry is unpredictable. Learn how being an informed shopper will help you to understand your policy and put you in the driver's seat when obtaining quotes for auto, home, or renter's insurance.

**Instructor: Mark Hunt.**

**Thursday, April 10 • 6-8 p.m.**  
**KCC Room D124 • \$19**

**Saturday, May 10 • 10 a.m. – noon**  
**KCC Room D124 • \$19**

## Keep More of What You Earn with a Budget

Take control of your money and prevent your money from controlling you! Many people view budgeting as a strict diet, but it's not about depriving yourself of things you enjoy. It's about understanding the importance of managing your cash flow within a flexible and personalized budget. Creating a realistic budget doesn't have to be painful! This class will teach you how to document your expenses, track your finances with or without personal budgeting software, and work together as a family to achieve common financial goals. You might even get to start or increase your retirement savings! **Instructor: Mark Hunt.**

**Thursday, April 3**  
**6-8 p.m. • KCC Room D124**  
**\$19**

**Saturday, May 3**  
**10 a.m. – noon • KCC Room D124**  
**\$19**

MEET YOUR INSTRUCTOR

### Mark Hunt

Mark Hunt is a retired agency manager from a large multi-line insurance/investment company. He is a chartered leadership fellow through American College, a registered investment principal - series 26, and he is a licensed property/casualty and life/health producer in 10 states. After 23 years of service, he retired to pursue his passion for educating and helping the community achieve financial independence. He gives community college presentations and enjoys presenting participants with facts and resources to help them find answers for many years to come.



## Monument Series: Washington Monument



The Washington Monument in Washington, D.C. is as iconic as the White House and the U.S. Capitol Building. The monument pays homage to our first president, George Washington. Yet it almost never happened. A monument was discussed before and after Washington's death in 1799, yet it took until 1833 to begin the project. Learn about the design and construction; along with challenges along the way, including lack of Congressional action, fundraising, political turmoil, vandalism, and engineering issues.

**Instructor:**  
**Christina Smith.**

**Friday, April 11**  
**9 a.m. – noon • KCC Room D123**  
**\$25**

MEET YOUR INSTRUCTOR

### Christina Lea Smith

has two master's degrees, one in library & information science from the University of Illinois at Urbana-Champaign, and the other in history from Illinois State University. Her thesis, "Joseph Addison Turner: The Countryman and Confederate Nationalism" won the 2015 James C. Bonner Award for best master's thesis. She has also published "Elizabeth Parsons Wade Packard's Challenge of True Womanhood" in the peer-reviewed Journal of Illinois History. Smith has over 20 years teaching experience at colleges across Illinois. She focuses on 19th century American history and Civil War seminars. She volunteers as an instructor for Bradley University's Osher Lifelong Learning Institute. Smith also speaks at historical societies, women's groups, and other associations.





Kankakee Community College

# Lifelong Learning Institute

## 10<sup>TH</sup> ANNIVERSARY CELEBRATION

Friday,  
April 11  
10 a.m. - 2 p.m.  
KCC Iroquois Room

”

“Lifelong Learning Institute is a lifeline to connecting, networking, reviewing old skills, learning current information, and interacting with other like-minded individuals.”

- Lucy James

### MOVIE MUSIC MEMORIES 3

*with John LeGear*

**FREE!**  
*Includes lunch*

Seats are limited, registration required.



**Ready to be inspired?  
Curiosity never retires!**

*For active people ages 50 and better.*

**Spring classes start in March**

Details at [www.kcc.edu/LLI](http://www.kcc.edu/LLI) or phone: 815-802-8206



## Women in the Civil War



Learn how the Civil War shaped, impacted, and transformed the lives of American women. A handful disguised themselves as men and joined the fight. Others served as spies and nurses. Many more took on new roles at home after their husbands, brothers, and fathers responded to the call to arms. Thousands of enslaved women began the transition to freedom.

**Instructor: Christina Smith.**

**Friday, April 25**

**9 a.m. – noon • KCC Room D151**

**\$25**



## Oak Ridge Cemetery - Visiting Lincoln's Contemporaries



Oak Ridge Cemetery in Springfield is the home of the Lincolns' Tomb. Up on the hill behind the tomb are some of the cemetery's oldest graves, where people who knew the Lincolns are buried. This class offers little-known stories about these friends, acquaintances, and business associates who lived in Springfield and interacted with the Lincolns. **Instructor: Christina Smith.**

**Friday, May 9 • 9 a.m. - noon**

**KCC Room D123 • \$25**

**Lifelong Learning  
– Open to all ages**



Register online at [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)

= Live Webinar

## Travel

### How to Travel Free & Make Money Traveling - Live Webinar



Pick a destination and pack your bags! Discover over 200 ways to travel free while having the time and money to travel as much as you want. Learn important tips on travel safety, trip insurance, how to learn free airline tickets, hotel nights, and more. If you are retired, changing careers, a student or someone who likes the idea of making additional income to support their travel dream, this class is for you.

**Instructor: Gina Henry.**

Class note: Your digital book link will be emailed to you a few days before the class.

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, Feb. 22**

**11 a.m. – 2 p.m.**

**\$49**

### Get Paid to Teach English in the USA and Overseas - Live Webinar



Learn how Gina has taught her way around the world and paid for vacations and travel to over 100 countries. Teaching English is a high paying career or simply a great way to go on vacation for free. English is the world's business and travel language. Being able to speak English helps people get better paying jobs. If you speak English, you can teach conversational English! You do not have to be certified or speak the local language. You also can make money from home by teaching

English online. **Instructor: Gina Henry.**

Class note: Your digital book link will be emailed to you a few days before the class.

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, March 8**

**11 a.m. – 2 p.m.**

**\$49**



### The Secrets of Travel-Hacking - Live Webinar



Gina Henry will show you her easy "Beginner Strategy," then graduate you to more advanced strategies that earn you 1 million-plus reward points a year without getting on a plane or paying for a hotel. All the major reward programs will be detailed. You also will learn tips for flying business and first class. **Instructor: Gina Henry.**

Class note: Your digital book link will be emailed to you a few days before the class.

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, March 15**

**11 a.m. – 2 p.m.**

**\$49**

## Work Remotely and Become a Digital Nomad - Live Webinar

Working remotely is now the thing. Why not add travel into the mix? You can make your travels sustainable by earning a living as you travel. Professional traveler Gina Henry has been doing this for years and shares her wealth of knowledge. Get the "how to" of living on the road including downsizing, putting your stuff in storage, getting your mail, how to have a physical address, the RV lifestyle, timeshares, international living, long-term rentals, house-sitting, and more. Learn the best ways to set up your remote office and get quality Wi-Fi in your hotel, long-term rental, and out of your car or RV. Gina Henry founded Go Global, Inc. 26 years ago and has been location independent and working remotely for the past six years traveling year round. **Instructor: Gina Henry.**

Class note: Your digital book link will be emailed to you a few days before the class.

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, March 22**  
**11 a.m. – 2 p.m.**  
**\$49**

## Get Paid To Be a Tour Guide - Live Webinar

If you love to travel, you can earn income as a tour director by working full- or part-time leading tours for major companies or your own business. Let Gina Henry, a certified tour director, show you ways to design excellent tours, negotiate group discounts and promote trips. Learn how to earn free tours for yourself as well. **Instructor: Gina Henry.**

Class note: Your digital book link will be emailed to you a few days before the class.

This is a live event. Within 24 hours of the webinar, you will receive an email with a link to the session. All participants require an email address and a device with internet access, a web camera and microphone.

**Saturday, March 29**  
**11 a.m. – 2 p.m.**  
**\$49**

## Ed2Go – Personal Enrichment

### Discover Digital Photography - Online Course

Gain the skills you need to take great photos with your digital camera and never miss a memorable moment again. This course is an informative introduction to digital photography, from manual/DSLRs to smart phone cameras.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$115**

### Stocks, Bonds & Investing: Oh, My! - Online Course

Learn the basics of stocks, bonds and investing so you can be independent and confident about your financial decisions. This class will teach you how to prepare for retirement, manage your finances and pay for college without hiring a broker or financial advisor.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$125**

### Introduction to Interior Design - Online Course

Learn to transform plain living spaces into beautiful and functional rooms. This course will teach you how to design every aspect of a room while taking into account color theory, industry trends, special arrangements, floor plans, design ideas and interior design basics.

New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$129**

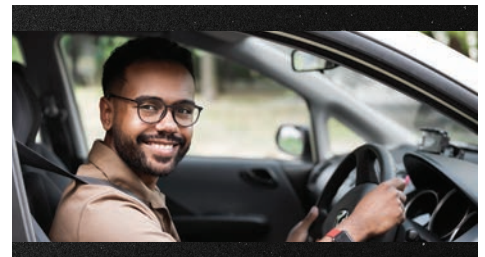
 = Online course

 = Live Webinar

### Music Made Easy - Online Course

Gain complete understanding of rhythm, melody and harmony and recognize pitches on the musical staff and keyboard. By the end of this course, you'll be able to read, write, and even play simple pieces of music! New course sessions begin monthly. Enroll at [ed2go.com/kankakeecc](http://ed2go.com/kankakeecc). Full details for registering for Ed2Go online classes is on Page 2.

**\$115**



### Driver Improvement Program

Protect your driving record & learn defensive driving skills with a Defensive Driving 4-Hour Class (DDC-4). Classes are taught by police officers & can help you lower your insurance rates & improve your driving skills.

Offered monthly.

For class dates & times, or to register online, go to [www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus) > sign up or log in > select "Driver Improvement Program" > click on the class date you want > within the cart, checkout.

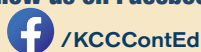
***We're here.  
Come join us.***

Visit us on the web  
**[www.kcc.edu/continuinged](http://www.kcc.edu/continuinged)**

- Register for classes • Learn about conference facilities
- See the latest courses being offered

View the most current class schedule at  
**[www.kcc.edu/comejoinus](http://www.kcc.edu/comejoinus)**

Follow us on Facebook



## Staff

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kmorris@kcc.edu



Skip the typical presents and opt for something meaningful.

A non-credit class gift certificate lets your loved ones choose how they want to expand their skills and creativity.

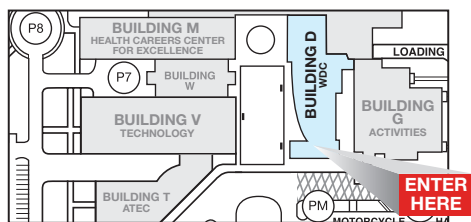
Purchase a  
**GIFT CERTIFICATE**  
and give the gift of lifelong learning!



Email [continuinged@kcc.edu](mailto:continuinged@kcc.edu) or phone **815-802-8206** for details.

## Class Locations

**KCC Riverfront Campus:**  
100 College Drive, Kankakee



Most courses are on the first floor (Rooms D122-D151).  
Enter the door marked Welcome Center.

**KCC's North Extension Center**  
450 N. Bradley Blvd., Bradley



**KCC's  
South Extension Center**  
1488 E. Walnut, Watseka



## General information

If you have questions about our courses, please phone Jamie Posing at 815-802-8206 or [continuinged@kcc.edu](mailto:continuinged@kcc.edu). Unless noted otherwise, participants must be at least 16 years of age.

## Pre-registration

Pre-registration is required. Registrations are processed on a first-come, first-served basis. Due to minimum enrollment requirements, you are encouraged to sign up at least seven business days before the first session. In all classes except online classes, once the minimum enrollment requirement is met, registrations will be accepted until the start date if space is available.

## Registering a friend or co-worker

You may register yourself and others. A separate form (or online registration) must be submitted for each person. Information required for each person – such as address, and birth date – must be included.

## Registration confirmation

KCC will send a confirmation of registration if it is requested. The confirmation will include a receipt, your beginning and end course dates, classroom location and any additional information.

## Waiting lists

If the class you want to take is full, ask to be placed on a waiting list. If another class is opened, you will be contacted.

## Instructor absences

Instructors rarely miss classes, but if a session is unexpectedly canceled, every effort will be made to contact you. However, since this often happens on short notice, a sign will be posted at the class location.

## Cancellation policy

If a class must be canceled or changed by KCC, those who have enrolled will have the option of a full refund. The college will make every attempt to notify participants in advance of cancellations and changes.

Refunds from credit card payments will be made in the form of a credit to the cardholder's account.

## Weather closings

When KCC closes due to inclement weather, Continuing Education and Business Partnerships classes are postponed. Classes canceled due to weather will be rescheduled. Visit [www.kcc.edu/notify](http://www.kcc.edu/notify) for information on notifications.

## Withdrawal policy

Participants may withdraw and receive full refunds until two working days before the first session of class. After that point, no refunds will be given. Withdrawals are accepted by phone at 815-802-8206, 8 a.m. - 5 p.m. Monday through Friday.

## Professional Development Credit

KCC is an approved sponsor of continuing education for nurses; respiratory care practitioners; nursing home administrators; social workers; public accountants; licensed professional counselor/clinical counselor; athletic trainers; funeral directors and embalmers; physical therapists; occupational therapists; dietitians; and cosmetologists by the Department of Financial and Professional Regulation.

## Certification credit for teachers

KCC has been approved by the Illinois State Board of Education (ISBE) to provide professional development training for teachers in Illinois. Professional development (PD) hours are listed with other course information. Teachers wishing to receive PDs must indicate so at the time of registration.

## Information disclaimer

This publication does not constitute a contract between KCC and its students, either collectively or individually. Course changes, modifications of fees, and other changes may occur after this publication has been printed and before these changes can be incorporated in a later edition. For this reason, the college does not assume a contractual obligation with its students for the contents of this publication.

Every effort is made to ensure that instructors are knowledgeable in the subject that they are instructing. The views, opinions and beliefs of the instructors do not necessarily reflect the opinions of KCC.

## EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

KCC is an equal opportunity/affirmative action employer and complies with applicable federal and state laws prohibiting discrimination, including Title IX of the Educational Amendments of 1972, Section 540 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the CROWN Act of 2023.

It is the policy of the college that no person on the basis of race, gender identity/expression, sexual orientation, sex, genetic information, creed, religion, color, marital or parental status, veteran status, age, national origin, membership in any professional group, organization or association, socioeconomic status, mental or physical disability shall be discriminated against. The CROWN Act broadens the definition of race to include "traits associated with race, including but not limited to, hair texture and protective hairstyles such as braids, locks, and twists." This includes, but is not limited to admissions, employment, financial assistance, placement, recruitment, educational programs, or activities. Lack of English skills is not a barrier to admission and participation in educational programs.

Inquiries or complaints may be addressed to David Cagle, senior director of human resources/Affirmative Action officer; Meredith Purcell, vice president for student affairs, Title IX coordinator; or Kim Jeffreys, director of support services/Section 504 coordinator; Kankakee Community College, 100 College Drive, Kankakee, IL 60901-6505; 815-802-8100. TTY users may phone 711. Outside of Illinois, dial 1-800-526-0844.

Cagle and Purcell ensure that the college is in compliance with the federal law by handling complaints, answering questions, organizing information and relevant statistics and staying informed regarding laws which affect these areas.

Jeffreys coordinates the college's services/programs that allow access to education for students with disabilities.

# Registration Form

KCC OFFICE OF CONTINUING EDUCATION & BUSINESS PARTNERSHIPS

100 College Drive • Kankakee, IL 60901-6505 • 815-802-8206 • FAX: 815-802-8201

Unless noted in the course description, registration deadline is seven business days before the course begins. See Page 2 for registration options.

Today's date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Registration for which term: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

## PLEASE PRINT.

Name: \_\_\_\_\_  
LAST FIRST MIDDLE (FULL)

Previous last name(s): \_\_\_\_\_

Street address: ☐ Home ☐ Business \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_ County: \_\_\_\_\_

☐ Please mail a confirmation receipt. Unless this box is checked, a receipt will not be mailed.

Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Primary phone: ☐ Home ☐ Cell (\_\_\_\_) \_\_\_\_\_  
NUMBER

Alternate phone: ☐ Home ☐ Cell ☐ Work (\_\_\_\_) \_\_\_\_\_  
NUMBER

Business/Company name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Are you Hispanic or Latino?: ☐ Yes ☐ No ☐ Prefer not to respond

Identify your primary racial/ethnic group:

- ☐ American Indian or Alaska native ☐ Native Hawaiian / other Pacific Islander  
☐ Asian ☐ White  
☐ Black or African American ☐ Prefer not to respond

Course Title	Start Date	Fee
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
		TOTAL FEES: \$ _____

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

- ☐ Check enclosed, payable to Kankakee Community College.  
☐ Please bill my company. A purchase order or voucher is attached.  
☐ Please charge my credit card for the fees indicated above: ☐ MasterCard® ☐ Visa® ☐ Discover Card®

Card no.: \_\_\_\_\_ Exp. date: \_\_\_\_\_

In case of emergency, contact: \_\_\_\_\_ Phone: \_\_\_\_\_



## A new beginning for those who need it

Please call **815-802-8300**  
or visit **[www.kcc.edu/adulted](http://www.kcc.edu/adulted)**  
for more information and  
to get started.

## **FREE** **Citizenship Class** with bilingual instructor

- *Next session begins Monday Jan. 13*
- Mondays & Wednesdays
- 2-3:30 p.m.
- KCC Riverfront Campus

**Sign up now!**



Or get on the list for  
the next class.

Email: **[esl@kcc.edu](mailto:esl@kcc.edu)**

Phone: **815-802-8303**

WhatsApp: **815-802-8303**

# Adult Education Learning System

Register at **[www.kcc.edu/adulted](http://www.kcc.edu/adulted)** or call **815-802-8300**

**IN-PERSON**



## Adult literacy

**Do you want to learn to read better?  
Do you know someone who wants  
to learn to read better?**

**Volunteer  
Tutors  
needed,  
too!**

The ALIVE Adult Literacy program provides individual and small group tutoring to improve the reading skills of adults ages 17 years and older.

How help is provided:

- Tutoring is arranged by the adult literacy staff and is available at KCC, libraries, churches and a variety of other places.
- A caring, friendly environment is created between the tutor and student.
- Sessions are individually arranged.
- Materials are provided during the session.
- Reading, writing, English and math skills are taught.
- Services are provided at no cost to the student.

**Call 815-802-8307 or email [scarrell@kcc.edu](mailto:scarrell@kcc.edu) for information.**

## **Get Your Illinois High School Diploma** *Prepare for the GED test*

KCC offers instruction and services to  
help you succeed on the GED test.

### **There is no cost for classes**

Several convenient options are available.  
Online instruction is offered for those who qualify.

**Call 815-802-8300 or email  
[GED@kcc.edu](mailto:GED@kcc.edu) for more information.**

**Clases en español disponibles**



# GED Test Preparation

These programs are designed for students to prepare to pass the GED test.

## Features:

- **No cost to the student.**
- Books are provided during class time.
- New class sessions begin every eight weeks.
- Dates and times are flexible to meet the needs of students. More information is under "Class Locations" on this page.
- Open to anyone age 16 and over who has separated from their high school. A letter showing high school separation is required for those under age 18.
- An online study option is available

## Classes

Apply at [www.kcc.edu/ged](http://www.kcc.edu/ged)  
Orientation is required prior to enrollment.

## Online Course

The online course includes the option to meet personally with your instructor.

## Class Locations

Kankakee, Bradley and Watseka locations are open to share information in-person or by phone.

### *These sites offer*

- Program information • Free wi-fi
- Computers with internet
- Class meetings by appointment

### **KCC Riverfront Campus (Main campus)**

100 College Drive, Kankakee, Rooms L30A and L30B  
Phone 815-802-8300

### **North Extension Center**

450 N. Bradley Blvd., Bradley  
Phone 815-802-8300

### **Miner South Extension Center**

1488 E. Walnut St., Watseka  
Phone 815-802-8780

*Be competitive in the local labor market*

## FREE classes to sharpen skills

### Computer Literacy

The Computer Literacy class will provide basic computer instruction as well as skills on how to use Windows 10, Microsoft Word, Internet and email.

### Also offered:

- I Have an Interview Now What
- Resume Development
- Job Hunting in a Digital World

***FREE for residents!***

**For more information or to register,  
phone 815-802-8960.**

Classes are offered at KCC's North Extension Center,  
450 N. Bradley Blvd., Bradley.

Seating is limited. You must attend the entire class.



**ENROLL NOW!**  
**GED®+Career**

**FREE** for qualified students

Complete GED preparation & career  
training at the same time.

GED+Career is a partnership with  
select KCC programs.

Learn more at [www.kcc.edu/adulted](http://www.kcc.edu/adulted)  
or email [ged@kcc.edu](mailto:ged@kcc.edu).

# Learn English. Free.

Aprende inglés. Gratis.

学英语。自由。

Uczyć się angielskiego. Darmowy.

Matuto ng Ingles. Libre.



## Classes offered:

**Kankakee • Bradley • Manteno • Momence • Online**

Info: [www.kcc.edu/esl](http://www.kcc.edu/esl)

815-802-8303 (en español and English)

WhatsApp: 815-802-8303 (en español and English)

KCC Riverfront Campus Welcome Center

## English as a Second Language (ESL)

All English Language classes are provided at no cost to the student. The classes are designed for non-native English speaking adults, 16 years or over who are not enrolled in high school, who would like to improve their English language speaking and writing skills. Instructors and tutors work with students in small groups. There are many levels of classes offered to help students at every stage of learning.

Go to [www.kcc.edu/esl](http://www.kcc.edu/esl) to register for an orientation. Program orientations are required prior to class enrollment.

**ESL is offered in-person and remotely!**

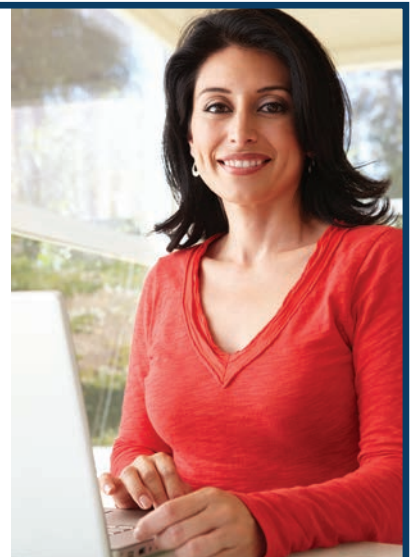
## Learn in-person or "Live online"

Do you have an internet connection? With sound and working camera? When class meets, you can participate from anywhere.

You can come to class in-person too.

**Get started today at [www.kcc.edu/adulted](http://www.kcc.edu/adulted)**

Click **Enroll**



\*\*\*\*\*ECRWSS\*\*\*\*  
 RESIDENTIAL CUSTOMER



## NON-CREDIT

# WORKFORCE TRAINING

We connect employers with skilled instructors. Customized contract training can be conducted at your business or at any of KCC's locations (River Road or Rt. 45-52 in Kankakee, Route 50 in Bradley, and East Walnut Street in Watseka).

**FREE Professional Development Vouchers!**  
 Train employees and improve your business!\*

See Page 13.

\*Grant requirements apply.

### HEALTH CAREERS

Health careers seminars are offered throughout the year. KCC is an approved provider by the Illinois Department of Financial and Professional Regulation for continuing education units in all of these professional areas:

- Nursing
- Social Work
- Counseling
- Respiratory Therapy
- Physical Therapy
- Occupational Therapy
- Nursing Home Administration
- Athletic Training
- Dietitian

### COMPUTER SKILLS

- Microsoft Excel
- Microsoft Word
- Microsoft PowerPoint
- CompTIA certifications

### SAFETY AND OSHA

- Powered Industrial Trucks Training
- Aerial Lift
- OSHA 30-Hour
- OSHA 10-Hour
- OSHA HAZWOPER (Hazardous Waste Operations and Emergency Response)
- OSHA Confined Space
- Logistics Technician Training
- American Heart Association CPR/AED
- American Heart Association First Aid

### LEADERSHIP & MANAGEMENT

- Basic Spanish Conversation
- Implicit Bias
- Effective Communication
- Conflict Resolution
- Priority Management
- Leading People and Departments
- Multigenerational Workforce
- Neurodivergence in the Workplace
- Developing a Culture of Trust
- Decision Making and Problem Solving
- Diversity and Inclusion for Leaders
- Booshing Team Dynamics

If what you need is not listed, reach out and we'll develop a training solution tailored to your organization's needs:

**Gina Greene, Ed.D., Director**

815-802-8204 • [ggreene@kcc.edu](mailto:ggreene@kcc.edu) • [www.kcc.edu/continuinged](http://www.kcc.edu/continuinged)

**Stay up to date on classes and events!**

 /KCCContEd

