



KANKAKEE COMMUNITY COLLEGE  
District 520

September 12, 2022

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Governors Room (D300) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair  
 Mr. Todd Widholm, Vice Chair  
 Mrs. Catherine Boicken, Secretary  
 Mr. Jerald Hoekstra  
 Mr. Patrick Martin  
 Mr. Michael Proctor  
 Ms. Morgan Fischer, Student Trustee

Also attending in person were:  
 Dr. Michael Boyd, President  
 Ms. Claire Chaplinski, Attorney  
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the August 8, 2022 public budget hearing for approval. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
 Motion Carried

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the August 8, 2022 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
 Motion Carried

**APPROVAL OF CONSENT AGENDA ITEM (\* indicates Consent Agenda Item)**

The consent agenda item was presented for approval. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the September 12, 2022 Consent Agenda Action Item 1 as follows:

**\*APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove

Motion Carried

**APPROVAL TO ACCEPT GRANT AWARD AND APPROVE BUDGET**

The administration recommended the Board accept the FY 2022-27 TRIO Talent Search Grant and approve its associated budget. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to accept the grant and approve the budget as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove

Motion Carried

**APPROVAL TO ACCEPT GRANT AWARD AND APPROVE BUDGET**

The administration recommended the Board accept the FY 2023-28 TRIO Upward Bound Grant and approve its associated budget. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to accept the grant and approve the budget as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove

Motion Carried

**APPROVAL OF CONTRACT AWARDS**

The administration recommended the Board approve awarding the bid for a Conquest Model 630 recreational vehicle to Phillips Auto Group of Bradley in the amount of \$100,146.24. The vehicle will be used a recruitment tool and a mobile classroom unit. Motion was made by Mr. Widholm and seconded by Mrs. Boicken approve the contract award as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove

Motion Carried

**APPROVAL OF ILLINOIS NETWORK OF CHILD CARE RESOURCE AND REFERRAL AGENCIES (INCCRRA)-BIRTH TO FIVE LEASE AGREEMENT**

The administration recommended the Board approve an agreement with the INCCRRA-Birth to Five for the period 10.1.22 through 9.30.23 at a rate of \$1,250 per month or \$15,000 for the one-year lease term. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the lease agreement as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove

Motion Carried

**APPROVAL TO LEASE RIVERSIDE MEDICAL CENTER SPACE**

The administration recommended the Board approve the lease with Riverside Medical Center for the Kankakee Community College South Extension Center for the period 3.1.23 through 2.28.28 in the amount of \$2,312.72 per month, including utilities, for the first year of the new term and increasing

by 3% each year thereafter for the remainder of the term. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the lease agreement as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

#### **APPROVAL OF RESOLUTIONS HONORING FULL-TIME RETIREES**

The administration recommended the Board approve and sign resolutions honoring college retirees Frank Martin, Rexann McKinley and Penelope Stickney. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve and sign the resolutions. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

#### **INFORMATION**

VP Nugent presented the KCC Foundation update. Dr. Boyd gave his report to the Board. Enrollment numbers are up for the first time since 2010; the college celebrated with a cake reception. Dr. Boyd thanked Chief Springer and Lt. Stoltz for their department's hard work resulting in a Lexipol Connect 2021 Gold award for excellence in law enforcement and policy management. The Highway Construction Careers program had a successful cohort in Pembroke Township. The college is offering a new gap year program led by Cesar Avalos, coordinator of workforce opportunities at KCC. The weekly sessions, beginning September 12 through December 12, will consist of career exploration and activities in a low-pressure environment. At their September meeting in Springfield, the ICCTA developed a strategic plan of six goals for the year.

Student trustee Fischer gave her report to the Board. Many TRIO activities took place prior to the beginning of the semester. Student Advisory Council (SAC) and Student Life welcomed students to campus during the first week of classes and helped them find their way around. The second week consisted of numerous fun and tasty activities. SBOT Fischer will take part in an ICCB-SAC leadership conference at Parkland College.

#### **APPROVAL OF SHORT TERM INVESTMENTS**

The administration presented short term investments with First Financial Bank totaling \$3,500,000.00. Motion was made by Mr. Proctor and seconded by Mr. Widholm to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

#### **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for July 31, 2022 and the Investment and Financial Summary Report for August 31, 2022. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Proctor, Widholm, Hove  
ABSTAIN: Martin  
Motion Carried

**APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$2,656,923.73, fifteen (15) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$216.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and matters of real property pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

The Board went into closed session at 5:34 pm. The Board returned at 5:50 pm. Motion was made by Mrs. Boicken and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorization to Youth Participants  
In WIOA Work Experience Program in Kankakee County
- (5) Approval of Credit Division Adjunct Instructor List for  
Fall Semester 2022

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

**ADJOURNMENT**

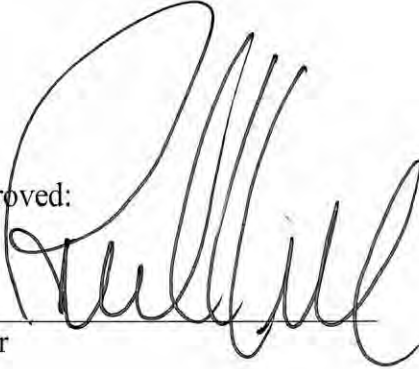
There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:51 pm was made by Mr. Widholm and seconded by Mrs. Boicken. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Chair

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Arthur R. Bi'.

Secretary